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SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS				1. REQUISITION NUMBER REQ-2500-06-0004		PAGE OF 1 9	
2. CONTRACT NO. GS-02F-0010P		3. AWARD/ EFFECTIVE DATE 9/30/06		4. ORDER NUMBER CPSC-F-06-0095		5. SOLICITATION NUMBER CPSC-Q-06-0088	
						6. SOLICITATION ISSUE DATE 09/13/2006	
7. FOR SOLICITATION INFORMATION CALL:		a. NAME Peter Nerret		b. TELEPHONE NUMBER (No collect calls) 301-504-7033		8. OFFER DUE DATE/LOCAL TIME	
9. ISSUED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814		CODE FMPS		10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> EMERGING SMALL BUSINESS NAICS: <input type="checkbox"/> HUBZONE SMALL BUSINESS SIZE STANDARD: <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS <input type="checkbox"/> 8(A)			
11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS Net 30		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700) <input type="checkbox"/>		13b. RATING	
15. DELIVER TO CONSUMER PRODUCT SAFETY COMMISSION OFFICE OF HUMAN RESOURCES MGMT. 4330 EAST WEST HWY., ROOM 523 BETHESDA MD 20814		CODE EXRM		16. ADMINISTERED BY CONSUMER PRODUCT SAFETY COMMISSION DIV OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA MD 20814			
17a. CONTRACTOR/OFFEROR MONSTER GOVERNMENT SOLUTIONS LLC ATTN PATRICK GALLAGHER MONSTER GOVERNMENT SOLUTIONS 8280 GREENSBORO DRIVE SUITE 900 ATTN PATRICIA DOWNING MCLEAN VA 22102 TELEPHONE NO. 703-861-9109		CODE 128844854 FACILITY CODE		18a. PAYMENT WILL BE MADE BY CONSUMER PRODUCT SAFETY COMMISSION DIVISION OF FINANCIAL SERVICES 4330 EAST WEST HWY ROOM 522 BETHESDA MD 20814			
<input type="checkbox"/> 17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER				18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM			
19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES			21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Tax ID Number: 13-3906555 DUNS Number: 128844854 THE CONTRACTOR SHALL PROVIDE A FULLY AUTOMATED RECRUITMENT SYSTEM. THE SYSTEM SHALL MEET ALL REQUIREMENTS OF THE ATTACHED STATEMENT OF WORK. Continued ... (Use Reverse and/or Attach Additional Sheets as Necessary)						
25. ACCOUNTING AND APPROPRIATION DATA 06-CC-EXRM-2500-99923-252M						26. TOTAL AWARD AMOUNT (For Govt. Use Only) \$149,283.60	
27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDEND <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4, FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED							
28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.				29. AWARD OF CONTRACT REF. _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:			
30a. SIGNATURE OF OFFEROR/CONTRACTOR				31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)			
30b. NAME AND TITLE OF SIGNER (Type or print)		30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (Type or print) Robert J. Frost		31c. DATE SIGNED 9/30/06	

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19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	HIRING MANAGEMENT SUBSCRIPTION (7 USERS) Solicitation No: CPSC-Q-06-0088				0.00
0001 AA	HIRING MANAGEMENT SUBSCRIPTION (7 USERS). BASE YEAR - from date of award through one year. Solicitation No: CPSC-Q-06-0088	12	MO	6,329.00	75,948.00
0001 AB	HIRING MANAGEMENT SUBSCRIPTION (7 USERS). OPTION YEAR I Amount: \$78,985.92 (Option Line Item) 10/01/2007 Solicitation No: CPSC-Q-06-0088	12	MO	6,582.16	0.00
0001 AC	HIRING MANAGEMENT SUBSCRIPTION (7 USERS). OPTION YEAR II Amount: \$82,145.40 (Option Line Item) 10/01/2008 Solicitation No: CPSC-Q-06-0088	12	MO	6,845.45	0.00
0001 AD	HIRING MANAGEMENT SUBSCRIPTION (7 USERS). OPTION YEAR III Amount: \$85,431.12 (Option Line Item) 10/01/2009 Solicitation No: CPSC-Q-06-0088	12	MO	7,119.26	0.00
	Continued ...				

32a. QUANTITY IN COLUMN 21 HAS BEEN

☐ RECEIVED☐ INSPECTED☐ NOTED: ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS32b. SIGNATURE OF AUTHORIZED GOVERNMENT
REPRESENTATIVE

32c. DATE

32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE

32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER

34. VOUCHER NUMBER

35. AMOUNT VERIFIED
CORRECT FOR

36. PAYMENT

37. CHECK NUMBER

☐ PARTIAL ☐ FINAL☐ COMPLETE ☐ PARTIAL ☐ FINAL

38. S/R ACCOUNT NUMBER

39. S/R VOUCHER NUMBER

40. PAID BY

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT

42a. RECEIVED BY (Print)

41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER

41c. DATE

42b. RECEIVED AT (Location)

42c. DATE REC'D (YY/MM/DD)

42d. TOTAL CONTAINERS

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
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NAME OF OFFEROR OR CONTRACTOR

MONSTER GOVERNMENT SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001 AE	HIRING MANAGEMENT SUBSCRIPTION (7 USERS). OPTION YEAR IV Amount: \$88,848.36 (Option Line Item) 10/01/2010 Solicitation No: CPSC-Q-06-0088	12	MO	7,404.03	0.00
0002	END USER SUPPORT (7 USERS) Solicitation No: CPSC-Q-06-0088				0.00
0002 AA	END USER SUPPORT (7 USERS) - BASE YEAR Solicitation No: CPSC-Q-06-0088	12	MO	1,050.00	12,600.00
0002 AB	END USER SUPPORT (7 USERS) - OPTION YEAR I Amount: \$13,104.00 (Option Line Item) 10/01/2007 Solicitation No: CPSC-Q-06-0088	12	MO	1,092.00	0.00
0002 AC	END USER SUPPORT (7 USERS) - OPTION YEAR II Amount: \$13,628.16 (Option Line Item) 10/01/2008 Solicitation No: CPSC-Q-06-0088	12	MO	1,135.68	0.00
0002 AD	END USER SUPPORT (7 USERS) - OPTION YEAR III Amount: \$14,173.32 (Option Line Item) 10/01/2009 Solicitation No: CPSC-Q-06-0088	12	MO	1,181.11	0.00
0002 AE	END USER SUPPORT (7 USERS) - OPTION YEAR IV Amount: \$14,740.20 (Option Line Item) 10/01/2010 Solicitation No: CPSC-Q-06-0088	12	MO	1,228.35	0.00
0003	Set-up Fees -- (Hardware and Software) (1-Time) Solicitation No: CPSC-Q-06-0088	1	LO	11,995.00	11,995.00
0004	Implementation Support (Labor Category / HR Specialist) Solicitation No: CPSC-Q-06-0088 Continued ...	160	HR	186.03	29,764.80

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
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NAME OF OFFEROR OR CONTRACTOR

MONSTER GOVERNMENT SOLUTIONS LLC

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0005	Security Plan (Labor Category / Application Engineer) Solicitation No: CPSC-Q-06-0088	40	HR	186.02	7,440.80
0006	System Training - (7 Users) Solicitation No: CPSC-Q-06-0088	5	DA	2,307.00	11,535.00
The total amount of award: \$540,340.08. The obligation for this award is shown in box 26.					

STATEMENT OF WORK:

Automated Recruitment and Applicant Intake System

A. Description of Services

The Contractor shall provide a fully automated recruitment system which will allow job applicants to submit applications electronically in accordance with the attached Statement of Work.

B. Contract Type

This is a firm fixed price type contract for the product described in paragraph E, Statement of Work.

C. Background

The mission of the Consumer Product Safety Commission is to protect the public from unreasonable risk of injury and death from consumer products. To that end, the Office of Human Resources Management (EXRM) fills job vacancies covering a broad spectrum of position classifications in the scientific, administrative and mission support fields. To improve the efficiency and effectiveness of their recruitment efforts, EXRM wishes to deploy an automated recruitment and applicant intake system. Such a system would automate what is currently a manual, time-consuming and paper-driven process. The system must be compatible with the Office of Personnel Management "USAJobs" web portal -- which satisfies the requirement for public posting of all Federal vacancy announcements -- and must further meet the requirements described below.

D. Objectives

Consistent with e-Government initiatives contained in the President's Management Agenda and pertinent parts of the Consumer Product Safety Commission's Performance Budget, the Office of Human Resources Management (EXRM) will deploy an automated recruitment and applicant intake system. The contractor shall provide a fully automated recruitment system which will allow applicants to submit applications electronically.

E. Statement of Work

1. Minimum Essential Characteristics.

- a. Functionality. For applications submitted under both Merit Promotion and Delegated Examining Unit (DEU) procedures, the system shall:
1. Create and post, or assist in creating and posting, electronic vacancy announcements to the Office of Personnel Management "USAJobs" job vacancy portal. This will be a web-based application that allows applicants to apply for job vacancies via the Internet;
 2. Respond automatically to all applicants, or assist responding, throughout the application process to inform them that their applications have been received; that they do or do not meet minimum qualifications; that they have or have not been referred on a certificate(s) of eligibles to the selecting official; and, that they have or have not been selected for the position. The system shall allow for customization of messages to applicants;
 3. Provide a methodology which allows applicants to submit applications in response to specific job announcements. The system shall also allow on-line applicants to prepare and save their applications and return to finish the application process if it is not finished in a single session;
 4. Rate and rank applicants' applications;
 5. Prepare appropriate certificates of eligibles for both DEU and merit promotion recruitment actions. Among other things, veterans' preference must be appropriately applied for DEU certificates and for merit promotion certificates, if such a requirement exists;
 6. Accept applications in the form of personally-styled resumes, on Optional Form 612 or future such forms, if new application forms are implemented by the Office of Personnel Management. Alternatively, the system will provide a means where applicants can "cut and paste" information generally found in a resume to an appropriate location within the application;
 7. Allow for a large number of applicants to use the system simultaneously, 24 hours a day, seven days a week;
 8. Solicit voluntary race and national origin (RNO) information from applicants and make that information available in various report forms without personal identifying information;
 9. Accept written knowledge, skills and abilities (KSAs) statements from applicants, and/or, allow applicants to self-certify their qualifications with a question and answer format, depending on the requirements of the job announcement;

10. Maintain a library of questions and answers that can be retrieved, changed (if required) and reused in the recruitment of commonly filled jobs;
 11. Support the use of category rating;
 12. Track applicants through the application and selection processes and capture information for reports that include, but are not necessarily limited to: total number of applicants that applied to each vacancy; the number of applicants who met basic eligibility criteria; the number of applicants referred to the selecting official; and, quarterly DEU workload statistics; and,
 13. Automatically send vacancy announcements to a defined list of professional, academic and minority organizations to enhance outreach efforts.
- b. Security. In broad terms, the system shall allow applicants to submit electronic applications in a web-based environment, where the transmission and warehousing of sensitive information such as social security numbers, home addresses and other personal information is secure. In more concrete terms, the system shall:
1. Save and warehouse applicants' electronic information and applications on the contractor's server with sufficient redundancy to ensure reconstruction of all information and applications in the event of a system failure, disruption of service, domestic disturbance, act of nature or other catastrophe;
 2. Provide Commission users the ability to access archived information and applications for a minimum of four years after each vacancy announcement has closed;
 3. Ensure that access to the system by Commission users is adequately protected and limited to those with a technical or functional requirement to use the system and view information. Access to the system must be based on a permission-based architecture, where entry is password protected; and,
 4. Comply with applicable provisions of the Privacy Act, the Freedom of Information Act and applicable e-Government guidelines, laws, rules and regulations.
- c. Information Technology Compatibility. The automated recruitment and applicant intake system shall be compatible with:
1. Microsoft Windows 2000 or Microsoft Windows XP operating system, and

2. Microsoft Internet Explorer.
- d. Other requirements. The successful vendor must provide the following support services:
 1. Live, in-depth training for personnel in the Office of Human Resources Management (EXRM) to impart expert knowledge of the system and its components so that, once the system is fully implemented, they are prepared to use the system immediately thereafter to its fullest extent. If the vendor is located in Washington, DC or the immediately surrounding areas, this training shall be conducted at the vendor's facility. Otherwise, it shall be conducted at the Commission's Headquarters in Bethesda, Maryland;
 2. Live, more generalized training for Headquarters supervisory and managerial personnel as an overview of the system so they have a general knowledge and understanding of the system and its capabilities;
 3. Technical "help desk" support available Monday through Friday, 8:00 am to 5:00 pm, EDT, so that EXRM personnel may obtain real-time assistance with problems or questions;
 4. Written and/or electronic reference materials for use by EXRM personnel;
 5. On an additional fee basis, and when required, assistance in validating questions and answers that are used when applicants self-certify their qualifications with a question and answer format;
 6. Access to the system by CPSC users must be available 24 hours a day, seven days a week; and,
 7. The contractor shall comply with Section 508 of the Rehabilitation Act of 1973 (as amended), which requires that all Federal agencies' electronic information technology be accessible to people with disabilities.
3. Timeframe for Deliverables.
 - a. The contractor shall schedule, within 10 business days after the effective date of the award, a meeting with CPSC officials to discuss specific requirements and deliverables, including:
 1. Coordination with CPSC information technology personnel;
 2. Installation of software if any, and effective date of licenses;
 3. Connectivity to vendor servers;

4. Implementation schedule;
5. Dates for training; and,
6. Other applicable milestones.

END